

GIFTS OF STOCK OR OTHER SECURITIES

Before initiating a securities transaction or wire transfer, please fax (847.492.0904) or email our finance manager, Jan Fischer (fischer@evanstonforever.org), to alert us of the impending transaction and to provide instructions regarding disposition of the gift.

Regardless of the type of security, or if wiring cash, gifts should be directed to the Foundation's investment account at *charles* SCHWAB, our primary custodian. Specific instructions, by type of transaction, are presented below. If you or your broker encounter any difficulties, please let me know, and I'll coordinate with the head of our investment committee to ensure the transaction will be handled properly.

PRIMARY CUSTODIAN: *charles* SCHWAB
800.515.2157

WIRING CASH

Citibank NA, 111 Wall Street, New York, NY 10043
ABA Routing # 021 0000 89
FBO: Charles Schwab & Co, Inc., A/C# 405 539 53
for further credit to the Evanston Community Foundation, Schwab Account 2885-9993

SECURITIES

DTC Clearing 0164, Code 40
Reference – Evanston Community Foundation, Schwab Account 2885-9993

PHYSICAL SECURITIES AND CHECKS

Charles Schwab & Co, Inc., Attn: Transfer of Accounts
P.O. Box 52013, Phoenix, AZ 85072
Reference – Evanston Community Foundation, Schwab Account 2885-9993

Or

Overnight Mailing to
Charles Schwab & Co, Inc., Attn: Cashiering
2423 East Lincoln Drive, Phoenix, AZ 85016-1215